

**Cathedral Parish Board of Education Meeting Agenda  
Monday, January 25, 2010**

**I. Call to Order**

- The meeting was called to order at 7:08 pm by Steve Harter.

**II. Opening Prayer**

- Opening prayer was offered by Nick Lang.

**III. Roll Call**

- Roll call was taken by Kim Scott.
- Members present were: Very Rev. John Myler, Dr. Kay Bennett, Steve Harter, Jane Stock, Nick Lang, Judy Kelley, Mary Konradt, Jane Ohl, Michele Storment, Randy Bastian, and Kim Scott.
- Guests were: Laura Oughton, Peggy Schifferdecker, and Dave Schmidt.

**IV. November 2009 Meeting Minutes**

- a. No additions, corrections, deletions to the minutes.
- b. Mary Konradt made a motion to approve the minutes, seconded by Jane Ohl.

**V. Additions to Agenda**

- No additions to the agenda.

**VI. New Business**

*a. Parents Club – Peggy Schifferdecker*

- Plans for the Dinner Auction, which will be held March 13, 2010, were discussed.
- Peggy can be reached by e-mail at:  
[Peggy\\_Schifferdecker@archway.com](mailto:Peggy_Schifferdecker@archway.com)

*b. Athletics – Dave Schmidt*

- Bleachers have been ordered, and can be shipped anytime after March 15, 2010.
- Good profits were seen by both the Girl's Tournament and the Boy's Holiday Tournament.
- The Chicken Wing Dance will be held on March 27, 2010 at the Elk's Lodge.
- A crucifix for the McCormick Center has been donated in memory of Jane Ohl's parents.
- Fr. Myler reminded Athletics to not schedule any games or practices for Ash Wednesday, or Holy Thursday through Easter Sunday.
- Concerns over the cleanliness of the McCormack were raised. Fr. Myler will follow up on this concern.

c. *Parish School of Religion – Jane Stock*

- PSR did three successful collections for Christmas.
- PSR Grades 2, 5, and 6 participated in the Messenger's "What We are Thankful" project.
- Michael Towle is making progress with the website. It should be available by next school year.
- Information to junior high and high school students is through e-mails.
- Russell Peterson from the Office of Education met with representatives from Cathedral, St. Luke's and St. Teresa's to discuss the PSR program.
- Attendance around the holidays was sporadic.
- Topics for the next Teachers' Meeting, which will be held on February 4, 2010, will include attendance and planning for the Lenten project.

d. *Adult Education – Nick Lang*

- Lenten Materials will be available on February 14, 2010.
- There are four Lenten CD's available on the racks.
- The CD program is going very well.
- Starting February 25, 2010 and continuing through the Thursday evenings during Lent, the Parish will be offering the opportunity for families to join together for a simple meal. There will be programs for the children and scripture studies for the adults.
- There will be a Mardi Gras celebration in the McCormick Center on Tuesday, February 16, 2010 from 7:00-8:30 pm. This event will be for everyone.

**VII. Old Business**

- Dr. Bennett handed out a copy of the revised Constitution and By-Laws for the Cathedral Parish Board of Education. All members are asked to review and offer any suggestions or corrections at the February 2010 meeting.

**VIII. Principal's Report – Dr. Kay Bennett**

- Updates on the State Evaluation team visit from Wednesday, January 20, 2010 were provided.
- Approval for the revised Parish By-Laws can take place at the next meeting.
- Principal evaluation forms need to be completed and submitted to Fr. Myler.
- The ELC program has increased again. There are now 10 students in the program and a part time aide for two mornings a week.

- Many activities are planned to celebrate Catholic Schools' Week. An ad was placed in the Belleville News Democrat as well as the Messenger to announce our Open House.
- Initial plans for the updated cafeteria were discussed.
- Dr. Bennett and the teachers will be reviewing some new strategies to use test scores more effectively.

**IX. Administrator's Report – Very Rev. John Myler**

- Grant proposals have been written for Kindles.
- A reminder that the Adult Faith Formation meets on all the Thursdays throughout the year.
- An overview of current financial information regarding health insurance was discussed.

**X. Teacher's Report- Laura Oughton**

- Ms. Oughton is the ELC teacher.
- The theme this month is dinosaurs.
- ELC does a lot of various activities, including crafts, computers, and some Spanish words.
- ELC does have a religion program.

**XI. Committee Reports**

*a. Catholic Identity*

- No report.

*b. Development*

- No report

*c. Facilities*

- Steve Harter passed around pictures showing various benches/tables that could be purchased for the green space. He should be able to purchase two tables with the money raised at last year's Dinner Auction.

*d. Planning and Policy*

- No report

*e. Finance*

- Judy Kelley handed out copies of the Cathedral Grade School 2009-2010 budget.

*f. Executive*

- No report

**XII. Future Meeting Agenda Items**

- The By-Laws will be discussed at next month's meeting.
- Anyone interested in participating on the Finance Committee should contact Steve Harter.

**XIII. Executive Session Items (none)**

**XIV. Adjournment**

- The meeting was adjourned at 8:50 pm by Steve Harter.

**XV. Closing Prayer**

- Closing prayer was offered by Mary Konradt.

**Respectfully submitted by: Kim Scott, secretary February 1, 2010**